

CMOS Council 2022-2023 Meeting #4 2023-06-13
Procès-verbal du conseil d'administration de la SCMO 2022-2023 Réunion no. 4 13-06-2023

Minutes
Tuesday, June 13, 2023, 3 pm EDT

Attendance:

Members:

President	Jim Abraham (JA)	√	Past President	Vacant	X
Vice-President	Serge Desjardins (SD)	√	Treasurer	Jinyu Sheng (JS)	√
Councillor	Emily MacPherson (EM)	X	Councillor	Aldona Wiacek (AW)	x
Councillor	Bruce Sutherland (BS)	X	Councillor	Dominique Paquin (DP)	X
Councillor	Ada Loewen (AL)	√	Councillor	Marek Stastna (MS)	X
Councillor	Scott Kehler (SK)	√	Councillor	Laura Bianucci (LB)	√
Councillor	Shaylea Ostapowich (SO)	X	Councillor	Abdoulaye Harou (AH)	X
Executive Director & Secretary (ex officio)			Gordon Griffith (GG)		√

(Quorum = four voting members plus the President or Vice-President)
 Current meeting: five voting members plus President = Quorum

Observers:

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Agenda & Attachments

1	Agenda_CMOS_Council_4_SCMO_2023-06-13	5a	AGM 2023 Agenda – June 20-2023
3a	Draft Minutes_CMOS_Council_3_2023-03-28	5b	CMOS Slate of Elected officers 2023-2024
3b	Council-Executive-CC – Action Items – 2023-06-11	5c	Draft Audited Financial Statements 2022
3c	Minutes – draft – Centre Chairs and Membership Committee 2022-2023 – Meeting-5 – 2023-05-09	5d	CMOS Budget 2024
3d	CMOS Implementation Plan 2022-2023 – 2023-06-11		

Attachments to Minutes

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Acronyms Used:

AGM	Annual General Meeting
CNC-SCOR	Canadian National Committee – Scientific Committee on Oceanic Research
DFO	Fisheries and Oceans Canada
ECCE	Environment and Climate Change Canada
GIC	Guaranteed Investment Certificate
MSC	Meteorological Services of Canada
UQAM	Université du Québec à Montréal

1.	Welcome, Introductions and Land Acknowledgement
	(JA) welcomed everyone to meeting #4 of the CMOS Council 2022-2023. (JA) also acknowledged the Indigenous lands on which he was chairing this virtual meeting. He invited all to make their own individual acknowledgements.

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	(JA) added that this Council meeting is the final meeting before the annual general meeting. A number of agenda items are presented for approval prior to the AGM.
2.	<p>Approval of Agenda</p> <p>Motion: To approve the agenda as presented. – SD/LB – Passed</p>
3.	<p>Approval of Consent Agenda</p> <p>The consent agenda included:</p> <ul style="list-style-type: none"> • Minutes – 2022-2023 Council meeting #3 – 2023-03-28 • Council-Executive-CC – Action Items – 2023-06-11 • Vice-President’s Report – Centre Chairs & Membership Committee Meeting #5 Minutes • Implementation Plan Update <p>Motion: To approve the consent agenda as presented. – JS/SK – Passed</p>
4.	<p>Congress Updates</p> <p>a) 2023 – St. John’s (JA) reflected on the following key points from the recent congress:</p> <ul style="list-style-type: none"> • Halifax Centre assisted the Newfoundland Centre to organize the congress • Hybrid congress was very challenging to organize • 55 sessions • Over 300 in-person participants and approximately 200 virtual • Several workshops and plenary sessions including one on EDIA. • Several learning and social activities • Involved the local media in a number of sessions and plenary. Local media representatives have committed to helping CMOS develop a media engagement strategy for future congresses as well as ongoing media requests that CMOS receives. Media can also benefit from being better connected with CMOS. • First congress for which an event planner was hired, Agenda Managers. • Registration, abstract submission and congress website were all organized and managed by Agenda Managers and independent of Olatech association management software. <p>(SD) added the following:</p> <ul style="list-style-type: none"> • All sessions were recorded and posted to the CMOS Youtube Channel. • The scientific program was developed while trying to develop a process that can be used year after year without starting from scratch. <p>(GG) added the following:</p> <ul style="list-style-type: none"> • A post-congress survey has been developed seeking input from both the in-person and virtual participants.
5.	<p>Decision Items</p> <p>a) Annual General Meeting 2023 Agenda (GG) shared the proposed agenda for the 2023 Annual General Meeting to be held virtually on June 20, 2023 using the secure WebEx platform. The anticipated start time will be 2:00pm EDT.</p>

	<p>This was shared for information. No motion to approve was required.</p>
	<p>b) CMOS Slate of Elected Officers 2023-2024 (GG) presented the proposed slate of elected officers for 2023-2024 minus the candidate for incoming vice-president as yet identified. The slate included three new councillors-at-large: Amber Holdsworth (DFO), Brennan Allen (MSC) and Julie Thériault (UQAM).</p> <p>Motion: to approve the proposed slate of elected officers for 2023-2024 less the incoming vice-president. JS/LB - carried</p> <p>A special thank you was shared for the three councillors-at-large whose terms will end during the 2023 AGM. These included Bruce Sutherland (U. of Alberta), Aldona Wiacek (St. Mary's University) and Laura Bianucci (DFO).</p>
	<p>c) Draft Audited Financial Statements (GG) provided a summary of the draft audited financial statements. The financial position of the Society as of December 31, 2022 is having an excess of revenue over expenses of approximately \$18K. He highlighted the following key points:</p> <ul style="list-style-type: none"> • MKP Professional Corporation Chartered Professional Accountants (Ottawa) performed the audit. • The CMOS Audit Committee met with the auditor prior to this Council meeting and recommended the approval of the audited financial statements for the year ending December 31, 2022 by Council. • CMOS finances are divided by funds, general, designated and CNC-SCOR. The designated funds include: Development, scholarship and Daley. • The major variances between December 31, 2021 and December 31, 2022 values were related to CMOS' involvement in the Year of Polar Prediction (YOPP) Final Summit and the funding provided by the World Meteorological Organization (WMO). • The notes provide additional details for the associated entries. • The Canadian Emergency Business Account (CEBA) loan of \$40K is repayable before December 31, 2023 interest free. • Revenue and liabilities were reviewed. • Donations received in 2022 were considerably lower compared to 2021. • \$332,996 was held in GICs and \$136,413 was held in mutual funds • The investments are managed through an investment advisor from CIBC and input from the Finance and Investment Committee. • The reserve fund has not been accessed since 2017. <p>Quorum was lost at this point of the meeting. The following motion was approved via email vote by June 16, 2023:</p> <p>Motion: to accept the recommendation from the Audit Committee and approve the audited financial statements for year ending December 31, 2022. MS/BS – Carried.</p>
	<p>d) Budget 2024</p>

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	<p>Quorum was lost at this point of the meeting and this item was not discussed. The following motion was approved via email vote by June 16, 2023:</p> <p>Motion: to approve the budget for 2024. MS/BS – Carried.</p>																											
6.	<p>Upcoming Meetings 2022-2023</p> <table border="1"> <thead> <tr> <th>Centre Chair & Membership Committee</th> <th>Executive Committee</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td align="center">Tuesday</td> <td align="center">Tuesday</td> <td align="center">Tuesday</td> </tr> <tr> <td></td> <td align="center">August 31</td> <td></td> </tr> <tr> <td align="center">September 06</td> <td align="center">September 13</td> <td align="center">September 27</td> </tr> <tr> <td align="center">November 08</td> <td align="center">November 15</td> <td align="center">November 29</td> </tr> <tr> <td align="center">January 10</td> <td align="center">January 17</td> <td align="center">January 31</td> </tr> <tr> <td align="center">March 07</td> <td align="center">March 14</td> <td align="center">March 28</td> </tr> <tr> <td align="center">May 09</td> <td align="center">May 16</td> <td align="center">June 13</td> </tr> <tr> <td></td> <td></td> <td align="center">AGM June 20</td> </tr> </tbody> </table>	Centre Chair & Membership Committee	Executive Committee	Council	Tuesday	Tuesday	Tuesday		August 31		September 06	September 13	September 27	November 08	November 15	November 29	January 10	January 17	January 31	March 07	March 14	March 28	May 09	May 16	June 13			AGM June 20
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7.	<p>Other Business</p> <p>None identified.</p>																											
8.	<p>Adjournment (Meeting adjourned)</p>																											

Action Items

2022-2023			
ID	By	Action	Status